



**ALL EMPLOYEE SAFETY MEETING
AGENDA
February 4, 2010**

2009 REVIEW

1. 2009 Objectives

- a) Compared to performance

2. Reportable Accidents

- a) AELP Boiler Insulation – Strained groin
- b) Federal Building; Queen and Gore – Lacerated hand
- c) AELP – Building Siding – Lacerated finger
- d) AELP – Building Siding – Carbon Monoxide Exposure 1
- e) AELP – Building Siding – Carbon Monoxide Exposure 2

3. New Programs

- a) Safety Resource Center on line
- b) Hazard Alert Program
- c) Environmental Protection Policy
- d) Environmental Management Program
- e) H&S Orientation Training Program re-written and PowerPoint developed
- f) Fall Protection Training Program re-written and PowerPoint developed
- g) Return to Work Program
- h) Subcontractor H&S Evaluation Program

4. Health and Safety Management System

- a) System written and implemented

5. Project Health and Safety Plans

- a) Project Health and Safety Plans implemented

6. Audit

- a) First Project Audit

2010 PLAN

7. Right to Refuse Unsafe Work Procedure

- a) Step Chart

8. Objectives for 2010

- a) Continuous Improvement
- b) What do we need to accomplish?
- c) What would we like to accomplish?
- d) S.M.A.R.T

9. Open discussion

- a) Health and Safety performance
- b) What worked?
- c) What didn't work?
- d) Are we headed in the right direction?
- e) Opportunities for improvement

10. Human Resource Topics?

11. President's Comments?