

MIKE MOORE & SONS CONSTRUCTION LTD.



Minutes of Safety Program Meeting

Date: October 27, 2006

Attendance:

Nancy Brogno, Frank Bruni, Jamie Holmes, Dwayne Phillips, Fern Moore, Mike Moore, Wayne Seibt, Ken Stitt

Meeting chaired by Ken James

1. Reviewed previous minutes from August 25, 2006 meeting. No concerns at this time.
2. Items from previous meetings:
 - a) Status of meeting with man lift trainer, Dwayne & Ken C. (We are still awaiting the return of our two Supervisors from remote job locations.)
 - b) Personal Health Information sticker in hard hats was discussed again, however, we have had no feedback from anyone, as to if they wish to participate or not. It was decided that if we proceed we will purchase blank stickers and anyone wishing to participate can write in the information and place it in their hard hat. Item closed.
 - c) The construction industry was checked for an aerial rescue plan and a emergency plan with check off boxes of the appropriate things in order to make it easier for field staff to document and cover all the requirements of a good rescue / emergency plan that fits the changing locations, conditions, and equipment at various projects. None was found that appear to be easy and quick. We will continue to develop our own.
3. a) No accidents to report.
 - b) One minor incident involving a sub contractor. Pulling rope through a conduit with cable attached, the rope tightens onto his wrist. Do not tie rope to your wrist.
 - c) Tips: (1 tip was reviewed)
 - 1 issued to a sub contractor to post a signal person to direct pedestrian foot traffic around construction area. (Issued an instructional tips)
 - d) Review of WSIB/OGCA safety group (Veterans Group meeting)
Dwayne gave a report on his attendance and participation at the September 19, 2006 meeting.

e) Review of MOL inspections: Five MOL inspections have occurred, between October and August. No orders.

4. CSAO Labour Management Health & Safety Meeting minutes review/report:

- i) The MOL injury stats to date were reviewed. (25 fatalities to date in the province)
- ii) November 30, 2006 is the date for the Injured Worker Skit (Mock Trail) at White Pines, 10 tickets are available for contacts and staff.
- iii) Confined Space Regulations and Guidelines should be available at the end of September on the MOL website.
- iv) Rock Drills and similar equipment must be retrofitted for guarding, as per the MOL.
- v) Gerry Thibodeau is presently on sick leave. (Construction Safety Association Consultant)

5. Employee Safety Committee reports, minutes, initiatives:

The Employee Safety Committee will be restructured and refocused at our November 24, 2006 meeting. A Tool Box Talk was developed and issued to all Supers, on the "Safety Committee Status" which is to be communicated to all staff in preparation for our November safety meeting.

6. Project Reports.

All staff had nothing new to report, everything going well.

A few of the required PM safety inspections were completed and documented.

7. New Business:

- a) 2007 Safety Goals must be set and will be done at our November meeting, (all employees meeting).
- b) Review of our company's injury record: Year to date man hours worked 55,042,
Lost time injuries to date – 0 Medical Aid injuries to date – 0
- c) Safety Awards for our recent WSIB rebate was discussed and all agreed to let Fern handle it, as we have not received much input as to suggestions.
- d) A letter from the Honorable Rick Bartolucci Minister of Northern Development and Mines congratulating us as "Company of the year", 16-50 employees, Northern Ontario Business Awards 2006 and for being provincially recognized for a remarkable safety record was read to all.
- e) Mike addressed some of his agenda items and made the following statement.
"We have a very accomplished safety record, but safety never ends and we need to gear up our continuous improvement plan for 2007. I welcome any suggestions that you may have to improving our safety program".

8. Open discussion

An open discussion took place and we then reviewed the SOOTODAY.com story of the Boss puts safety harness on worker after three-story fall, from Kingston Ontario.

NEXT MEETING November 24, 2006 at 3:00 P.M. (All Employees)